## WORKFORCE SKILLS, CERTIFICATE OF COMPLETION

The model sequence of coursework below is one pathway for students to complete the program. The information below is not an official educational plan. An MPC Counselor can assist you with creating a personalized education plan based on your academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling and up-to-date program requirements.

## **Suggested Course Sequence**

Year 1		
Fall		Units
BUSI 402	<b>Business Communication</b>	
or BUSI 464	or Customer Service	
WORK 495	Beyond the Classroom	
or WORK 496	or Professional and Essential Skills	
WORK 499	Career-Focused Work Experience	
	Units	0
	Total Units	0