

WORKFORCE ESSENTIALS, CERTIFICATE OF ACHIEVEMENT

The model sequence of coursework below is one pathway for students to complete the program. The information below is not an official educational plan. An MPC Counselor can assist you with creating a personalized education plan based on your academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling and up-to-date program requirements.

Year 1

Fall or Spring		Units
BUSI 2 or HUMS 50 or HUMS 53	Business Communication or Introduction to Human Services and Social Work or Introduction to Counseling	3
BUSI 22 or BUSI 39	Effective Leadership or Breaking the Glass Ceiling: Women in Business Leadership	3
BUSI 40 or BUSI 64 or HUMS 60	Organizational Management or Customer Service or Practices in Human Services	3
Units		9
Spring		
BUSI 38	Diversity, Equity, and Inclusion	3
WORK 96	Professional and Essential Skills	2
WORK 99 or WORK 98 or WORK 97	Career-Focused Work Experience or Exploratory Work Experience or Service Learning Work Experience	2
Units		7
Total Units		16