MEDICAL ASSISTING, CERTIFICATE OF ACHIEVEMENT

The model sequence of coursework below is one pathway for students to complete the program. The information below is not an official educational plan. An MPC Counselor can assist you with creating a personalized education plan based on your academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling and up-to-date program requirements.

Suggested Course Sequence

Medical Assisting (Marina, Spring Starters)

Year 1

Spring		Units
ENGL 1A or ENGL 1AE	College Composition or College Composition: Enhanced	3
CSIS 50 & CSIS 50L	MS Office Applications and MS Office Applications Lab	3
MEDA 100	Introduction to Health Careers	1
MEDA 105	Medical Terminology	4
MEDA 120	Medical Assisting Clinical Techniques I	3
	Units	**14**
Fall		
ANAT 5	Human Biology	4
MEDA 101	Ethics, Law and IT Security in the Medical Office	3
MEDA 110	Medical Office Management [1]	3
MEDA 114	Medical Insurance Management	2
MEDA 121	Medical Assisting Clinical Techniques II	3
Current valid healthcare provider CPR certificate (American Heart Association only)		0
	Units	**15**
Year 2		
Spring		
MEDA 112	Medical Office Computer Applications (first 8 weeks)	2
MEDA 118	Pharmacology and Human Diseases	3
MEDA 122	Medical Assisting Clinical Techniques III (first 8 weeks)	3
MEDA 130	Medical Assisting Externship [2]	0-3
	Units	**8-11**
	Total Units	**37-40**

[1]

A student enrolled in the CLICK Medical Assisting Apprenticeship may substitute MEDA 90 Independent Study (3 units) for MEDA 110 Medical Office Management.

[2]

A student enrolled in the CLICK Medical Assisting Apprenticeship may waive MEDA 130 upon successful completion of the apprenticeship program.