HUMAN SERVICES, CERTIFICATE OF ACHIEVEMENT

The Human Services program prepares students for entry-level positions as program specialists, community outreach workers, life skills counselors, eligibility workers, and social services assistants. Paraprofessional jobs in Human Services can be found in state and local government agencies, non-profit organizations, and private social services agencies. Career advancement is available with experience and additional training. Courses in the program transfer, allowing the student to pursue advanced degrees in fields including Social Work and Health and Human Services.

Learning Outcomes

Upon successful completion of the program, students will be able to:

- Describe standards of professional behavior, confidentiality, and respect expected in the field of human services.
- Explain how to use a strength-based and self-reliance approach in the study and delivery of human services.
- Understand what is required to participate as part of an effective team when collaborating with families, agencies, and community-based organizations, while maintaining suitable values and ethics for Human Services.
- Discuss the many facets of diversity (cultural, racial, LGBTQIA+, age, ability,…), consider sensitivity training options, and develop strategies to ensure respectful and effective communication.
- Describe and practice the steps required to establish mutually respectful, trusting and supportive relationships.
- Understand how to best assist families and individuals in using specialized services and in self-assessment.
- Explain the background, elements, and resources of human services and family development support systems.

Certificate of Achievement Requirements

Code	Title	Units
Required Core		
HUMS 50	Introduction to Human Services and Social Work	3
HUMS 53	Introduction to Counseling	3
HUMS 54	Family Development	3
HUMS 60	Practices in Human Services	1
HUMS 61	Introduction to Alcohol/Drug Studies	3
HUMS 62	Introduction to Gerontology	3
Select 3 units from the following:		3
CSIS 50 & CSIS 50L	MS Office Applications and MS Office Applications Lab	
COOP 91.39	Human Services Work Experience	
ECED 1	Child Growth and Development	
ECED 56	Teaching in a Diverse Society	
HLTH 4	Healthy Living	
PSYC/SOCI 3	Introduction to Social Psychology	
PSYC 25	Lifespan Development	
SOCI 2	Contemporary Social Problems	
SPCH 3	Interpersonal Communication	
SPCH 4	Intercultural Communication	
Total Units		**19**

Please refer to the graduation requirements section of the Catalog for information about degree and certificate requirements including Reading and Writing, Mathematics, Information Competency, and General Education requirements.