

# IT COMPUTER RETAIL SALES AND SUPPORT, CERTIFICATE OF ACHIEVEMENT

---

The model sequence of coursework below is one pathway for students to complete the program. The information below is not an official educational plan. An MPC Counselor can assist you with creating a personalized education plan based on your academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling and up-to-date program requirements.

## Year 1

Fall		Units
BUSI 20 or BUSI 70	Introduction to Business or Business Communication	3
CSIS 50 & CSIS 50L	MS Office Applications and MS Office Applications Lab	3
CSIS 75	Introduction to Computer Hardware/A+ Prep	4
<b>Units</b>		<b>10</b>
Spring		Units
BUSI 64	Customer Service	3
CSIS 1	Computer Information Systems	3
WORK 96 or WORK 99	Professional and Essential Skills or Career-Focused Work Experience	1-2
<b>Units</b>		<b>7-8</b>
<b>Total Units</b>		<b>17-18</b>