

# BUSINESS - LEADERSHIP, CERTIFICATE OF ACHIEVEMENT

The Business Leadership Certificate of Achievement program is designed for students who seek the core business leadership skills involved in working within a small business. This program is designed for students who want to add leadership abilities to their current skill set without the additional coursework of a broader education.

For further studies consider the Business Administration Associate degree with an emphasis in Leadership. Students planning to transfer to a university to earn a bachelor's degree should consider the Associate in Science in Business Administration for Transfer (AS-T in Business Administration) degree.

## Learning Outcomes

Upon successful completion of the program, students will be able to:

- Demonstrate the core business leadership skills involved in working successfully within a small business.

## Certificate of Achievement Requirements

Code	Title	Units
<b>Required Core</b>		
BUSI 22	Effective Leadership in Business	3
BUSI 24	Business Issues and Ethics	3
BUSI 38	Managing Diversity and Inclusion	3
BUSI 70	Business Communication	3
<b>Total Units</b>		<b>12</b>

Please refer to the graduation requirements section of the Catalog for information about degree and certificate requirements including Reading and Writing, Mathematics, Information Competency, and General Education requirements.

The model sequence of coursework below is one pathway for students to complete the program. The information below is not an official educational plan. An MPC Counselor can assist you with creating a personalized education plan based on your academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling and up-to-date program requirements.

## Suggested Course Sequence

Year 1		
Fall		Units
BUSI 22	Effective Leadership in Business	3
BUSI 24	Business Issues and Ethics	3
ENGL 1A	College Composition	3
	<b>Units</b>	<b>9</b>
Spring		
BUSI 70	Business Communication	3

BUSI 38	Managing Diversity and Inclusion (Spring Course)	3
	<b>Units</b>	<b>6</b>
	<b>Total Units</b>	<b>15</b>

MPC "Ready to Work" Career Education programs offer students the opportunity to gain knowledge and skills needed for employment and job advancement.

All students should consult with a Counselor to discuss career pathways, for support with career exploration and planning, and to create a personalized education plan to help them meet their academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling services provided by MPC and to connect with a Counselor.

Additional resources are available through MPC's Career & Transfer Resource Center (CTRC). The CTRC offers career resources, workshops, guidance and referrals. Visit the CTRC for support finding online career information and other resources to explore majors, occupations, and employment information.