

BUSINESS - ACCOUNTING, ASSOCIATE IN SCIENCE

The Associate in Science degree in Accounting prepares students to contribute to a business with solid foundational accounting skills, coupled with the breadth of MPC's general education requirements. The Business-Accounting/Bookkeeping Certificate of Achievement and the Business-Accounting Certificate of Achievement must both be completed before or as part of this degree. Students planning to transfer to a university to earn a Bachelor's degree should consider the Associate in Science for Transfer degree (AS-T) in Business Administration.

Learning Outcomes

Upon successful completion of the program, students will be able to:

- Apply generally accepted accounting principles and accounting fundamentals to complete the accounting cycle using both manual and computerized systems.
- Prepare basic financial statements using manual and computerized systems.
- Perform keyboarding skills with speed and accuracy.
- Process and communicate accounting information using integrated office applications software.
- Analyze, interpret, and communicate financial information.
- Apply basic mathematical analysis methods to understand, analyze and evaluate business activities.
- Interpret a variety of aspects of the business environment within which accounting operates to be able to make sound decisions balancing the needs of multiple stakeholders.
- Quantitatively analyze and select business strategies, plan for business performance, and evaluate internal business unit performance.
- Analyze and evaluate complex issues or problems, draw reasoned conclusions and/or generate solutions, and effectively communicate their results.

Associate in Science Degree Major Requirements

Code	Title	Units
Certificate of Achievement in Accounting/Bookkeeping Requirements		
Select one of the following:		0-1
BUSC 109	Keyboarding for Computers	
or typing proficiency test with a typing speed of 21 wpm with 5 or fewer errors in 5 minutes		
BUSI 110	Business Mathematics	3
BUSI 120A	Basic Accounting	4
BUSI 120B	QuickBooks Online Accounting Software	3
Select one of the following MS Office paths:		3
<i>Path 1</i>		
BUSC 140 & BUSC 150 & BUSC 160	Computer Applications - Microsoft Office Word and Computer Applications - Microsoft Office Excel and Computer Applications - Microsoft Office PowerPoint	
<i>Path 2</i>		

CSIS 50 & CSIS 50L	MS Office Applications and MS Office Applications Lab	
Business - Accounting Certificate of Achievement Requirements		
BUSI 1A	Financial Accounting	4
BUSI 1B	Managerial Accounting	4
BUSI 24	Business Issues and Ethics	3
CSIS 1	Computer Information Systems	3
Select one course from the following:		3
BUSI 20	Introduction to Business	
BUSI 44	Introduction to Business Ownership/Management	
Select one course from the following:		1-4
BUSI 60	Financial Planning and Money Management	
BUSI 62	Principles of Investment	
ECON 1	The American Economic System	
WORK 99	Career-Focused Work Experience	
TOTAL MAJOR UNITS		31-35
Additional Requirements		25-29
Complete Competency Requirements, general education pattern (MPC General Education, CSU General Education, or IGETC), and electives, if needed, for a total of 60 degree-applicable units.		
Total Units		60

Please refer to the graduation requirements section of the Catalog for information about degree and certificate requirements including Reading and Writing, Mathematics, Information Competency, and General Education requirements.

Path 2