

ADMINISTRATION OF JUSTICE - LEVEL I POLICING, CERTIFICATE OF ACHIEVEMENT

The Administration of Justice: Level I Policing Certificate of Achievement program prepares students to enter public safety academies as sponsored or self-sponsored officers and deputies in the field of law enforcement and public safety. Students will learn introductory policing, patrolling, search and seizure laws and report writing skills to prepare them for common duties and challenges of law enforcement officers.

Learning Outcomes

Upon successful completion of the program, students will be able to:

- Evaluate legal concepts and make reasonable decisions about case procedure.
- Identify and explain the rules of evidence, legal definitions, and concepts of evidentiary law.
- Apply basic investigative proficiencies to produce field notes, compile and analyze data, write accurate reports, and prepare formal reports suitable for court presentations.
- Identify central issues and strategies in the modern philosophies of patrol activities.

Certificate of Achievement Requirements

| Code | Title | Units |
|---------------------------------------|----------------------------------|----------|
| Required Core | | |
| ADMJ 3 | Community and the Justice System | 3 |
| ADMJ 66 | Criminal Investigation | 3 |
| Select one course from the following: | | 3 |
| ADMJ 6 | Legal Aspects of Evidence | |
| ADMJ 51 | Criminal Court Process | |
| ADMJ 68 | Introduction to Forensics | |
| ADMJ 70 | Juvenile Procedures | |
| Total Units | | 9 |

Graduation Requirements

Please refer to the graduation requirements section of the Catalog for information about degree and certificate requirements including Reading and Writing, Mathematics, Information Competency, and General Education requirements.

The model sequence of coursework below is one pathway for students to complete the program. The information below is not an official educational plan. An MPC Counselor can assist you with creating a personalized education plan based on your academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling and up-to-date program requirements.

| Year 1 | | Units |
|--------------------|----------------------------------|----------|
| Fall | | |
| ADMJ 3 | Community and the Justice System | 3 |
| ADMJ 66 | Criminal Investigation | 3 |
| Units | | 6 |
| Spring | | |
| ADMJ 6 | Legal Aspects of Evidence | 3 |
| or ADMJ 51 | or Criminal Court Process | |
| or ADMJ 68 | or Introduction to Forensics | |
| or ADMJ 70 | or Juvenile Procedures | |
| Units | | 3 |
| Total Units | | 9 |

MPC "Ready to Work" Career Education programs offer students the opportunity to gain knowledge and skills needed for employment and job advancement.

All students should consult with a Counselor to discuss career pathways, for support with career exploration and planning, and to create a personalized education plan to help them meet their academic, career, and personal goals. Visit MPC's Counseling website for more information about Counseling services provided by MPC and to connect with a Counselor.

Additional resources are available through MPC's Career & Transfer Resource Center (CTRC). The CTRC offers career resources, workshops, guidance and referrals. Visit the CTRC for support finding online career information and other resources to explore majors, occupations, and employment information.