

ADMINISTRATION OF JUSTICE - LEVEL II CORRECTIONS, CERTIFICATE OF ACHIEVEMENT

The Administration of Justice: Level II Corrections Certificate of Achievement program prepares students to enter the workforce as corrections officers in the field of institutional and community based corrections of adult and juvenile offenders. Students will learn basic supervision, control, and incident report writing skills to prepare them for common duties and challenges of correctional officers at detention centers and in community service.

Learning Outcomes

Upon successful completion of the program, students will be able to:

- Explain how organizations maintain security of a detention facility, staff, and inmates.
- Identify the functional differences between jails and prisons.
- Identify common disruptive incidents and write a basic incident report.
- Explain and analyze the primary functions, procedures, and financial value of community corrections as related to probation and parole.

Certificate of Achievement Requirements

Code	Title	Units
Required Core		
ADMJ 57	Introduction to Corrections	3
ADMJ 70	Juvenile Procedures	3
Select one course from the following:		3
ADMJ 3	Community and the Justice System	
ADMJ 6	Legal Aspects of Evidence	
ADMJ 51	Criminal Court Process	
Total Units		9

Graduation Requirements

Please refer to the graduation requirements section of the Catalog for information about degree and certificate requirements including Reading and Writing, Mathematics, Information Competency, and General Education requirements.