

# ADMINISTRATION OF JUSTICE - LEVEL II CORRECTIONS, CERTIFICATE OF ACHIEVEMENT

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The Administration of Justice: Level II Corrections Certificate of Achievement program prepares students to enter the workforce as corrections officers in the field of institutional and community based corrections of adult and juvenile offenders. Students will learn basic supervision, control and incident report writing skills to prepare them for common duties and challenges of correctional officers at detention centers and in community service.

## Learning Outcomes

Upon successful completion of the program, students will be able to:

- Understand how organizations maintain security of a detention facility, staff and inmates.
- Identify the functional differences between jails and prisons.
- Identify common disruptive incidents and write a basic incident report.
- Understand and analyze the primary functions, procedures and financial value of community corrections, to wit: probation and parole.

## Certificate of Achievement Requirements

Code	Title	Units
<b>Required Core</b>		
ADMJ 55	Writing for Criminal Justice	3
ADMJ 57	Introduction to Corrections	3
Select one course from the following:		3
ADMJ 3	Community and the Justice System	
ADMJ 6	Legal Aspects of Evidence	
ADMJ 51	Criminal Court Process	
ADMJ 70	Juvenile Procedures	
<b>Total Units</b>		<b>9</b>

## Graduation Requirements

Please refer to the graduation requirements section of the Catalog for information about degree and certificate requirements including Reading and Writing, Mathematics, Information Competency, and General Education requirements.