

# ADMISSIONS PROCESS & REQUIREMENTS

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## Admission Process: New, Returning, New Transfer, and Dual Enrollment Students

The forms required in the admissions process are available on the Admissions and Records website ([www.mpc.edu/admissions](http://www.mpc.edu/admissions)) and from the Admissions and Records Office.

As part of the admissions process, to assist the State of California in evaluating community college programs, social security numbers are requested. Social security numbers are required for students who apply for some types of financial aid and also for those who wish to obtain a 1098T tax form. All students will be assigned a Student Identification Number that will be used to conduct all MPC business.

**New and Returning Students:** All new and returning students must complete an Application for Admission prior to registering.

**New Transfer Students:** All new transfer students must submit an Application for Admission prior to registering. In addition, new transfer students who plan to seek a degree or certificate or receive veteran's educational benefits or financial aid at Monterey Peninsula College must have copies of official transcripts of previous college work submitted, for all colleges attended, directly to the Admissions and Records Office.

**Dual Enrollment Students (6th-12th Grades):** A student currently enrolled in grades 6-12, who is at least 12 years of age, must complete an Application for Admission and a Dual Enrollment Form each semester or session of enrollment. As part of the dual enrollment form process, the student must have the recommendation of the school principal (or designee) and parental approval. Students in grades 6-8 must have additional approval from the MPC Dean of Student Services or designee. For students participating in CCAP classes an application may not be needed each term. Please refer to the CCAP Process Informational Form on the Admissions and Records website or contact Admissions and Records for more information.

A 6th-12th grade student may be admitted as a special part-time student and may only register in college credit courses (courses numbered 1-199).

The College may restrict the admission or enrollment into any course or program based on age and/or completion of a specified grade level or demonstrated eligibility for instruction using approved assessment methods and procedures.

## Programs with Special Admission Requirements

Acceptance to Monterey Peninsula College or completion of program prerequisites does not guarantee acceptance into certain programs. The following programs have separate application and screening procedures which must be completed independently from regular admission. Please contact the specific department or the MPC Counseling Office for more information.

- Nursing: (831) 646-4258
- Police Academy: South Bay Regional Public Safety Training Consortium (408) 229-4299 or (831) 646-4240
- TRIO Student Support Services (TRIO SSS): (831) 646-4246