

# ACADEMIC POLICIES

## Academic Freedom

Monterey Peninsula Community College District supports the foundational principle that research, teaching, learning, and the free exchange of ideas feed a necessary human endeavor: the search for truth. Academic freedom fosters education and guarantees the rights and responsibilities of faculty to teach and research freely. MPC is committed to the free pursuit and dissemination of knowledge, and its support for an atmosphere in which intellectual freedom exists for all constituencies, including faculty and students.

For more information visit Board Policy 4030 - Academic Freedom.

## Auditing

Board Policy 4070 - Course Auditing prohibits the auditing of courses. Students must be registered for each course they attend.

## Course Repetition

Board Policy 4225 - Course Repetition establishes provisions for course repetition in accordance with Title 5 of the California Code of Regulations. Students repeating a course in which they previously received a substandard grade of D, F, NC, NP, and/or a non-evaluative symbol of W (Withdrawal), or MW (Military Withdrawal) may be limited to a total of three enrollments.

Students are advised to carefully choose their courses each term to ensure successful completion. Course repetition is retroactive to Fall 1995. Therefore, some students may find that they have already exhausted the repeat and withdrawal limitation of three enrollments.

Students should click on "View Grades" on WebReg to review their current unofficial transcript in an effort to determine how they may be affected by course repetition. Contact the Admissions and Records Office if you have further questions. You may also speak with a counselor.

A student may repeat a course only under the following conditions:

1. After the student's second attempt with a grade of D, F, NC, NP, W, or MW, the student will be required to petition the Academic Council for a third and fourth final attempt; or
2. The College catalog designates the course as repeatable and the number of times it may be repeated; or
3. The student receives prior written permission from the Academic Council when the student can demonstrate that the student meets the requirements for one of the permissible course repetition guidelines, as outlined on the Academic Council Petition: Course Repetition. Such as the course must be repeated in order to make progress toward employment and certification.
4. Work Experience, intercollegiate athletics, and DSPS (Disability Support Programs and Services) courses may require a petition.

Students who wish to petition the Academic Council for course repetition must file an Academic Council Petition: Repeat Petition, available at the Admissions and Records Office and on our website at [www.mpc.edu/admissions](http://www.mpc.edu/admissions).

Counselor signatures are required for some types of course repetition.

In general, there may be a time when a student repeats a course where a prior attempt's grade may be alleviated from the student's grade point

average (GPA). Students are encouraged to speak with Admissions and Records and file a Repeat Adjustment Form. Transcripts are not audited; students must inform Admissions and Records through the use of the Repeat Adjustment Form of courses repeated. All GPA adjustments due to course repetition will follow the Credit Course Repetition Guidelines, a comprehensive explanation of the title 5 regulations from the California Community College Chancellor's Office.

## Multiple and Overlapping Courses

Administrative Procedure 4226 - Multiple and Overlapping Courses prohibits students from enrolling in two or more courses where the meeting times for the courses overlap, unless they meet specific criteria outlined in AP 4226. The student must receive permission from the instructor and submit a Conflicting Course Enrollment Request Form to the Admissions and Records office. The form is available at the Admissions and Records Office and on the MPC website and on our website at [www.mpc.edu/admissions](http://www.mpc.edu/admissions).

## Exceptions to Regulations and Requirements

Requests for exceptions to the admissions, academic, and curricular regulations may be made by petition to the Academic Council. Exceptions are made only for extenuating circumstances. The Academic Council Petition form is available from the Admissions and Records Office and on our website at [www.mpc.edu/admissions](http://www.mpc.edu/admissions).